

MAGESH KUMAR.V



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DOB- 29-12-1996

OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

EDUCATION

2011 - 2012	Government Hr. Sec school Minjur SSLC Passed with 66.6%
2012 - 2015	V. Ramakrishna polytechnic College - Thiruvatriyur EEE, Diploma in electrical and electronic engineering
2020 - Present	University of Madras Bachelor of Business Administration

EXPERIENCE

2015 - 2016	Mitsuba sical India Pvt Ltd Trainee engineer. <ul style="list-style-type: none">Worked in motor manufacturing production unit.
2017 - 2018	Samsung India Sales Executive. <ul style="list-style-type: none">Worked as a sales executive and mentor.
2018 - 2022	East Coast Logistics (Krishnapatnam Port) Operations executive <ul style="list-style-type: none">Worked as logistics operation Executive in charge of planning & handling drivers.Maintaining Drivers Salary & Advances.Customer handling.

2022- Present

NB Enterprises

Accounts & Admin

- Worked as Admin & Accounts Executive.
- Maintaining Books of Accounts in Tally Prime.
- Purchase, Sales, bank Reconciliation, MIS Reports, Payment Follow Up.
- Maintaining Daily Cash Register
- Bank related Works
- Handling Sales Team - Collection Report, Accounts Receivable Report.

BEST SALES TARGET ACHIVER

In a period of two years at Samsung, I was awarded the best sales target achiever award for three times.

SKILLS

- *Problem-solving abilities*
- *Marketing skill*
- *Computer skills*
- *Active listening.*

PERSONALITY

- *Communicative*
- *Punctuality*
- *Creativity*
- *Organized*
- *Innovative*

SOFTWARE SKILLS

- *Microsoft Excel, Word*
- *Tally Prime*

LANGUAGES

- *Tamil*
- *English*
- *Hindi*

HOBBY

- *Dancing & Cricket*
- *Video editor & Online gamer*
- *Social Media*

Signature:

Date:

Place: